

Leadership Binder

Purpose:

To collaborate with your group and provide a detailed summary of event that took place. The summary must include the following:

1. Overview of event (2%)
 - a. What the event is
 - b. Who it is for
 - c. When it happened
 - d. Etc.

2. Task list with names – Billy Bob bought streamers. (2%)
3. 3 things that went well. (2%)
4. 3 things that need to be improved on. (2%)
5. Budget (2%)

Weight of assignment: 10%

Things to keep in mind!

1. This should be typed.
2. Email a copy to Ms. White & Ms. Ego
3. Print a hardcopy for green binder.
4. After Leadership Binder assignment is completed, please complete the self/ group evaluations and hand them in.